

SYTCHAMPTON ENDOWED SCHOOL - PARENT TEACHERS ASSOCIATION
Formal meeting

25th September 2014

The meeting, held at the Sytchampton Endowed School was called to order by Gillian Hancock at 7.30pm.

In Attendance:- Sharon Williams (Head teacher), Gillian Hancock, Pennie Gould, Penny Mason, Bethan Houston, Debbie Holbeche, Pascale Riley, Angie Fredericks, Chris Swevels, Marie Spyer and Sarah Grauntlet-Shea.

Apologies: –Ruth Stacey, Danielle Goodayle, Belinda Sinfield, Felicity Marshall, Claire Kneebone, and Paul Steel

- 1) **Welcome and Introductions** – everyone present at the meeting introduced themselves to open proceedings.
- 2) **Previous Minutes** – agreed.
 - **School Productions** – SW thanked for PTA for donations towards Production.
 - **Hi Viz Jackets** – kindly bought via sponsorship by Ian Stirzaker
 - **Wellie Wrack** – a further wrack can now be ordered
 - **Portable Sound System-** acquired and now in use e.g. Carnival float and Harvest Festival event
 - **Themed Sand Pit** – for the Story Area
- 3) **Chairman's Report** – GH briefed the meeting on a successful fund raising year. Thanks given to all involved and support including SW and team. A full report attached.
- 4) **Head Teachers Report-** Thanks given to all involved in raising £14,000 to date. SW stated that the Community is the heart of the School and the PTA is an example of how everyone is working together to raise money for the benefit of the school. SW suggested that the PTA be involved with a Celebration Assembly raising the profile of the PTA to parents, staff and pupils. Going forward additional support will be required for the older children in Year 5 and 6. Currently a lottery bid is in place for the Story Area which would be finished off with the Pirate Ship. SW briefed the meeting on a Software system that may be a future investment that will require the PTA support. SW thanked PR and GH for their support and presented flowers.
- 5) **Treasures Report** – brief overview :
 - £4,400 raised last year
 - Summer Fete largest funding raising event
 - Easy Fund - is a good way of raising money but needs more promotion
 - Film Night needs further publicity and involve those children booked in the wrap around care
 - £3,900 in the Bank and meeting agreed that £1,000 should be left in the bank thus £2,900 to be made available to school

6) Resignation and signing of new members:

Gillian Hancock – Resigned as Chair
Pennie Gould – Resigned as Vice Chair
Pascale Riley – Resigned as Treasurer
Penny Mason – Resigned as Joint Secretary
Ruth Stacey – Resigned as Media Officer

The following were voted and agreed:

Pennie Gould – Chair
Penny Mason – Vice Chair
Chris Swevels – Treasurer
Maire Spyer – Joint Secretary
Angie Fredericks – Joint Media Officer
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Class Reps agreed:

Angie Fredericks – Reception
Claire Kneebone – Year 1
Ann Haughtey- Year 2
Bethan Houston – Year 3
Caroline Mockford – Year 4

7) Upcoming dates and events for remainder of the year:

New Parents Event – 9th October at Spice Fusion

Open Morning – 8th October and not just for new families but for all parents to discuss the Primary status.

Halloween Disco – 24th October between 5:00pm and 6:30pm. Prizes will be available for best costumes; lucky dip; tattoos; apples bobbing along with crisps and sweets been available to buy. Drinks will be provided free of charge. Helpers required for set up and tickets/flyers to be arranged.

Xmas Cards – Suppliers to be researched along with discussions with the School concerning the picture.

Film Night – 20th November. Ticket only event rather than voluntary contributions. Propose to charge £2.00 including a drink and snack. The School Council to decide on films.

Shopping Night – 13th November. Liaise with Jane concerning the Community Hall availability.

Christmas Fayre - 5th December between 1pm and 3pm.

Xmas Party – 18th December

- 8) **AOB**- PG suggested that the School sign up for the Joshua Charity 'Ice Bucket Challenge'. SW recommended that the School Council be involved. A further event (e.g. Guinness book records) was discussed as way of raising the schools profile. SW recommended that a PTA Assembly be arranged sooner rather than later.

SW also informed the meeting that the School will be entering the Tree festival at Ombersley Church.

- 9) **Next Meeting:** 16th October at 7:30pm at School to discuss and update the Constitutional Paperwork.

SYTCHAMPTON SCHOOL PARENT TEACHERS ASSOCIATION

CHAIRMAN'S REPORT 2013/14

Introduction

The PTA is a registered Charity run by parents who organise a variety of activities designed to raise money for the school. In so doing we provide events that parents, children and their families and friends can enjoy, thus establishing a close school community. We try to balance events for both children and adults and the funds raised support various school activities and equipment that would be difficult to provide solely within the school budget.

A Brief overview of 2013/14

2013/14 was a very successful year. The PTA calendar included events such as a Christmas Bazaar, Shopping and Pamper Evening, Quiz Night, school discos and of course the very popular School fete. We also for the first time entered a carnival float to Stourport Carnival, for which we won first place.

School Funding

Over the last year the PTA has donated over £4,500 to the school. Mrs Williams made a special request for a new Pirate boat with sandpit, which the PTA has been able to donate £2000 towards. The PTA has continued to fund other items for the school including:

- New email service
- Father Christmas presents
- Easter treats
- Year 4 leavers celebration contribution
- Text messaging service
- School trips
- A new laptop trolley holding 10 laptops.
- Sound system
- New sports bibs

Looking Ahead

We are looking forward to another busy year ahead. In the academic year of 2014/15 parents can expect some similar activities from the PTA as last year, together with some new ones, such as a sponsored read and a Dads event! Fund raising priorities for 2014/15 will be discussed with Sharon Williams (Head Teacher).

Thank you

We offer great thanks to those resigning and welcome new members to the committee. We are always grateful to all the parents who are prepared to give up their time to organise events to raise money for the school. A lot of time and effort is spent organising events and the PTA owes its success to those parents, many of whom already have a difficult balancing act between home and work, who freely give up their time to benefit all the children. We would also like to thank all those who have attended events, made cakes, donated prizes, organised activities or contributed in any way to the success of the PTA events. A special thank you must go to Mrs Williams and all the staff at Sytchampton whom without their support and assistance the events we organise would not be possible.

We have another busy year ahead and we hope parents will support forthcoming events in any way possible to make 2014/15 another successful fundraising year.

Gillian Hancock - Chair
September 2014